

Texas Municipal Law & Procedure Workshop



City of Port Arthur

January 27, 2012



BOJORQUEZ
LAW FIRM, PLLC

Agenda

- **Session I: Forms of City Government**
- **Session II: Ethical Conduct**
- **Session III: Budgeting & Financial Controls**
- **Session IV: Zoning**
- **Session V: Municipal Civil Service**
- **Session VI: Open Government**
- **Legal Q & A**



Session I: Forms of City Government

- Type A , B & C General-Law
- Home-Rule
- City Manager Plan
- Municipal Ordinances
& Resolutions
- Duties & Powers



Session I: Forms of City Government

- **Municipal Boundaries & Annexation**
- **Abolition & Consolidation**
- **Municipal Utility Districts**
- **Public Improvement Districts**



Session II: Ethical Conduct

- **Contracting & Competitive Bidding**
- **Retention of Municipal Records**
- **Removal from Office**
- **Claims Against Municipalities**



Session III: Budgeting & Financial Controls

- **Municipal Depositories & Investments**
- **Sale & Disposition of Property**
- **Municipal Borrowing**
 - **Bonds, Certificates of Obligation, Lease, Purchases, Anticipation Notes**
- **Ad Valorem Taxation**



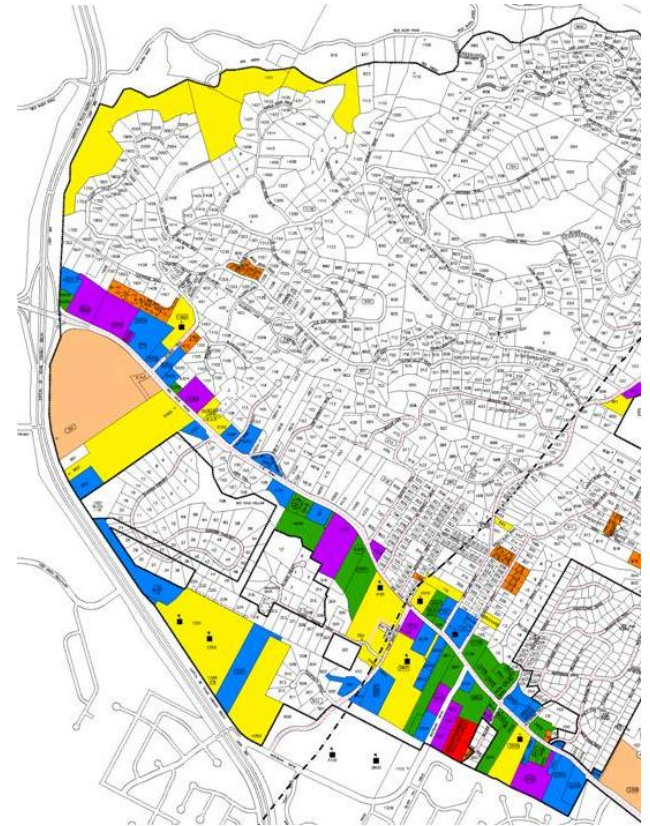
LUNCH BREAK

12:00 p.m. – 1:30 p.m.



Session IV: Zoning

- Board of Adjustment
- Platting & Subdivisions
- Housing
- Economic Development
- Public Health & Welfare
- Utilities, Sanitation,
- Building Standards & Code Enforcement



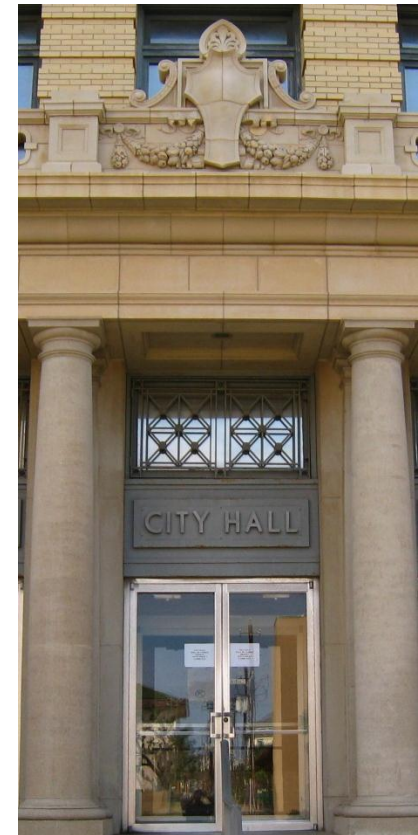
Session V: Municipal Civil Service

- **Employees: Hiring, Salaries & Discipline**
- **Preventing Discrimination**
- **Municipal Courts**
- **Voting Rights & Elections**



Session VI: Open Government

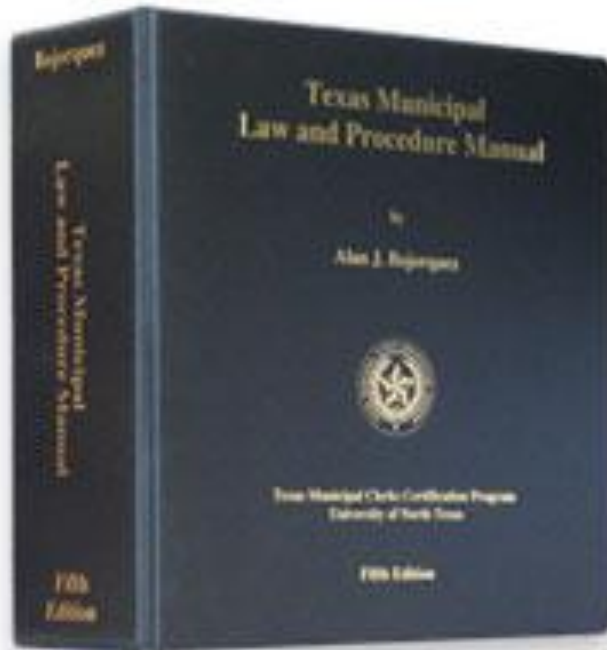
- **Public Information Act**
- **Open Meetings**
- **Open Records**



Legal Q & A



Alan's Book



Texas Municipal Law and Procedure Manual

