

PURPOSE

As authorized by Chapter 211 of the Texas Local Government Code, the zoning regulations and districts as established have been made in accordance with an adopted comprehensive plan for the purpose of promoting the public health, safety, morals and general welfare, and protecting and preserving places and areas of historical, cultural and/or architectural importance and significance within the Village.

The Commission shall be an advisory body and adjunct to the Board of Aldermen, and shall make recommendations regarding amendments to the Comprehensive Plan, changes of zoning, zoning ordinance amendments, and zoning to be given to newly annexed areas, and shall make recommendations regarding the approval of plats of subdivisions as may be submitted to it for review and other planning related matters. The Commission shall conduct an annual review of the Village's Comprehensive Plan and shall be prepared to make recommendations to the Board of Aldermen as deemed necessary to keep the Village's Comprehensive Plan current with changing conditions and trends and with the planning needs of the Village. The Commission shall also serve in an advisory capacity on any planning related item(s) in the Village.

Village of Salado
PO Box 219
301 N. Stagecoach Rd.
Salado, TX. 76571
254-947-5060
Fax: 254-947-5061
vos@saladotx.gov
www.saladotx.gov

Mayor:
Merle Stalcup

Aldermen:
Carol Walls
Stephen Peters
Susan Terry
Danney McCort
Bryan Fritch

Municipal Inspector:
Roxanne Valdez

Welcome
to Salado's
**Planning & Zoning
Commission**



Accessing guidance through
Salado's Comprehensive Plan
and Zoning Ordinance No.
2010.07

Planning & Zoning Commission

A. Created; Membership; Officers; Rules & Bylaws:

1. There is created, in accordance with Chapter 211 of the Texas Local Government Code, the "Planning and Zoning Commission", hereafter sometimes referred to as the "Commission", which shall consist of five (5) people residing within the Village of Salado or in the Village's ETJ. At least three (3) members of the Commission must reside within the Village of Salado.
2. Members shall be nominated by the Aldermen of the Village of Salado, and each person so nominated must be approved by a simple majority vote of the Board of Aldermen before being appointed as a member of the Commission.
3. All appointments to the Commission shall serve as a member of the Commission for a term of office of three (3) years, except as noted below. Members may be reappointed with no limitation on the number of terms one member may serve. Upon adoption of this ordinance, the Board of Aldermen shall appoint two (2) members to two (2) year terms, and three (3) members to three (3) year terms. After the initial terms expire, all members shall serve three (3) year terms.
4. Any vacancy(s) on the Commission shall be filled via appointment by a simple majority vote of the Board of Aldermen.

Members of the Planning and Zoning Commission may be removed from office at any time by a simple majority vote of the full Board of Aldermen either upon its own motion or upon recommendation of the Planning and Zoning Commission. Failure to attend three (3) consecutive scheduled meetings shall be deemed as neglect and cause for removal from office, unless such absences were due to unusual circumstances beyond the member's control such as sickness of the member or someone within the member's immediate family. A vote to remove a Commission member shall be placed on the appropriate agenda as a regular item, and shall be voted upon accordingly.
5. The members of the Commission shall regularly attend meetings and public hearings of the Commission, shall serve without compensation, and shall not hold any other office within, or serve as an employee of, the Village while serving on the Commission. The Commission shall meet a minimum of once per month at a time established by the Board of Aldermen. If there have been no applications filed for review by the Commission, the Village Secretary shall notify the Chairman and no meeting shall be required for that month.
6. The Board of Aldermen shall appoint a Chairperson and a Vice-Chairperson from among the Commission membership, and each officer shall hold office for one (1) year or until replaced by a simple majority vote of the full Board of Aldermen. The Mayor/Village Administrator's designee shall serve as Secretary to the Commission, and shall keep minutes of all meetings held by the Commission as well as the full record of all recommendations made by the Commission to the Board of Aldermen.
7. The Commission shall have the power to make rules, regulations and bylaws for its own governance, which shall conform with those set forth by the Board of Aldermen, and such rules, regulations and bylaws shall be subject to approval by the Board of Aldermen. Such rules and bylaws shall include, among other items, provisions for the following:
 - a. Regular and special meetings, open to the public;
 - b. A record of its proceedings, to be open for inspection by the public;
 - c. Reporting to the Board of Aldermen and the public, from time to time and annually; and
 - d. Reviewing the Comprehensive Plan on a regular basis.
8. **Quorum** - A quorum shall consist of a majority of the membership of the Commission, and any issue to be voted upon shall be resolved by a majority of those members present.
9. **Voting** - All Commission members, including the Chairperson, shall be entitled to one vote each upon any question, a quorum being present. Voting procedures shall be in accordance with the parliamentary procedures adopted by the Board of Aldermen.
10. **Conflict of Interest** - If any member has a conflict of interest regarding any item on the Commission's agenda, that member shall remove himself or herself from the room and shall refrain from voting only on the item for which a conflict exists. Refer to Chapter 171 of the Texas Local Government Code and any applicable Village ethics policies or regulations.

IF YOU ARE INTERESTED IN APPLYING FOR A POSITION ON SALADO'S PLANNING & ZONING COMMISSION, YOU MAY OBTAIN AN APPLICATION FROM THE VILLAGE OFFICE OR FROM THE VILLAGE WEBSITE AT WWW.SALADOTX.GOV/FORMSONLINE